

**Application for a Project Funding Grant in Spring 2025  
from  
The Garden Club of Palo Alto Charitable Trust**

**A complete application is due no later than February 4, 2025, 12 noon**

*Only an original, signed-by-sponsors, hard copy application is accepted for consideration.  
A duplicate electronic application in .pdf format is required at the same time.  
Additional pages and files may be added to complete an application.*

Mail or deliver completed, signed paper application to:

**Margie Harrington, 1802 Fulton Street, Palo Alto, CA 94301**

Send electronic application to [margieharrington@hotmail.com](mailto:margieharrington@hotmail.com)

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Garden Club Sponsor Member #1	Phone	email
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Garden Club Sponsor Member #2	Phone	email
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Name & Address of Organization

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Name of Executive Director/other	Title	Phone	email
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Person Responsible for the Project	Title	Phone	email
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Organization's Annual Budget	Endowment Fund/s Total
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Project Name	Project Budget	Amount Requested
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**A.) Project Description (May include such additions as drawings, photographs):**

**B.) Project:** New -or- Ongoing

**C.) Names of Board Members**

**D.) Budget: List all detailed expenses for this project and indicate high priority items, should only partial funding be available.**

**E.) Itemize all funding sources and contributions for this project.**

**F.) Dates on which project is expected to commence and to be completed.**

**G.) Has your organization previously applied for funds from the GCPA? If yes, please list projects, years, and amount of grants.**

**H.) Describe how this project coincides with the Garden Club's mission.**

**I.) Who within your organization is responsible for maintaining and monitoring this project?**

_____	_____	_____	_____
Name	Title	Phone	email

**J.) Is there further pertinent information? (Please identify writer.)**

**K.) Attach a copy of the IRS determination letter indicating the organization's 501(c)(3) status.**